

BARBICAN CENTRE BOARD

Wednesday, 22 January 2014

Minutes of the meeting of the Barbican Centre Board held at the Guildhall EC2 at 10.30am

Present

Members:

Deputy Catherine McGuinness (Chairman)	Cllr Guy Nicholson (External Member)
Deputy John Tomlinson (Deputy Chairman)	Keith Salway (External Member)
Stuart Fraser	Deputy Dr Giles Shilson
Tom Hoffman	Jeremy Simons
Jeremy Mayhew	Alderman David Graves (Ex-Officio Member)
Brian McMaster (External Member)	Christopher Purvis (Ex-Officio Member)
Wendy Mead	John Scott (Ex-Officio Member)

Officers:

Matthew Pitt	- Town Clerk's Department
Alexandra Bentley	- City Surveyor's Department
Sir Nicholas Kenyon	- Managing Director, The Barbican Centre
Michael Dick	- Barbican Centre Board
Sandeep Dwesar	- Barbican Centre
Lorna Gemmell	- Barbican Centre
Louise Jeffreys	- Barbican Centre
Leonora Thomson	- Barbican Centre
Niki Cornwell	- Barbican Centre
Jo Daly	- Barbican Centre

1. APOLOGIES

Apologies were received from Roly Keating, Vivienne Littlechild and Trevor Philips.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MINUTES

The minutes of the meeting held on 27 November 2013 were approved.

Matters Arising:

The Chairman reported the GSMD Safeguarding Policy had been circulated to all Board Members for their information. In response to feedback received following that circulation, the Chairman added that DBS checking was not currently required for Board Members but this would be kept under review.

4. **TERMS OF REFERENCE**

The Board considered a report of the Town Clerk concerning its Terms of Reference.

It was noted that these were no somewhat out of date and did not reflect the current priorities of the Centre.

RESOLVED - That delegated authority be granted to the Town Clerk in consultation with the Chairman and Deputy Chairman to agree the wording of Members' suggested update to the Terms of Reference.

5. **MANAGEMENT REPORT BY THE CENTRE'S DIRECTORS**

The Board received a report of the Managing Director providing an update from each of the Centre's Directors.

The Managing Director reported that the first meeting of the Cultural Hub Working Party would take place on 5 February and that Publica had been appointed as consultants to the project.

The Director of Arts advised Members of a project in Barking and Dagenham where the Barbican would work with a local further education college to take over running of the Broadway Theatre. She added that there was potential funding for the project from the Arts Council and Local Enterprise Funds.

The Operations and Buildings Director reported that overheating issues with the Milton Court Theatre flying tower were ongoing but officers were working with the contractor to identify a solution.

The Chief Operating and Financial Officer reported that income was slightly below budget in catering and retail.

6. **OFF STREET CAR PARK MANAGEMENT TENDER**

The Board received a report of the Chamberlain regarding the Off-Street Car Park Managing Tender.

In response to concerns raised by the Chairman, the Managing Director reported that the Centre were working closely with colleagues from the Department for Built Environment to ensure the Centre was able to maximise the utility of the car parks. He added that the car parks could be considered as part of the space planning of the Cultural Hub.

7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There were no questions.

8. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no urgent items.

9. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

<u>Item No.</u>	<u>Paragraph No.</u>
10 – 23	3
24 & 25	-

10. **NON-PUBLIC MINUTES**

The Non-public minutes of the meeting held on 27 November were approved.

11. **OUTSTANDING ACTIONS OF THE BOARD**

The Board considered a report of the Town Clerk.

12. **RISK UPDATE**

The Board received a report of the Chief Operating and Financial Officer.

13. **CINEMA PRESENTATION**

The Board received a report of the Head of Cinema.

14. **BUSINESS REVIEW 2013/14: PERIOD 8 ACCOUNTS AS AT 1ST DECEMBER 2013**

The Board received a report of the Chief Operating and Financial Officer.

EXTENSION OF THE MEETING

At this point, the time limit for Committee meetings as set out in Standing Order 40 had been reached, but there being a two-thirds majority of the Committee present who voted in favour of an extension, the Committee agreed to continue the meeting.

15. **DIGITAL STRATEGY UPDATE**

The Board received a report of the Director of Audiences and Development.

16. **BARBICAN TICKETING/CRM, WEBSITE/CMS PROCUREMENT**

The Board received a report of the Director of Audiences and Development.

17. **DEVELOPMENT REPORT**

The Board received a report of the Director of Audiences and Development.

18. **EXHIBITION HALL 2 UPDATE**

The Board received a verbal update of the Operations and Buildings Director.

19. **CAPITAL CAP UPDATE**

The Board received a report of the Operating and Buildings Director.

20. **BARBICAN CENTRE FIRE ALARM REPLACEMENT - DETAILED OPTIONS**

The Board considered a report of the Managing Director.

21. **GATEWAY 3/4 OPTIONS APPRAISAL - ENABLING WORKS RE THE LONDON FILM SCHOOL TENANCY AT THE BARBICAN EXHIBITION HALL 1**
The Board received a joint report of the City Surveyor and the Managing Director, Barbican Centre.
22. **CIVIL PARKING AND CASH COLLECTION CONTRACT**
The Board received a joint report of the Director of the Built Environment and the Chamberlain.
23. **BARBICAN CENTRE CONCERT HALL FLYING SYSTEM - PROJECT PROPOSAL**
The Board received a report of the Managing Director.
24. **QUESTIONS RELATING TO THE WORK OF THE BOARD**
There were no questions.
25. **ANY OTHER BUSINESS THE CHAIRMAN CONSIDERS URGENT**
There were no urgent items.

The meeting closed at 12.48pm

Chairman

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